

**International Boys' School Board of Trustees
Minutes of Meeting on Monday 7 August 2023**

Meeting commenced online at 5.01pm

Present: Ang Bingham, Suzie Chang, Reid Hebden, Anita Guthrie, Tom Gordon, Trevor Lawrence & Oscar Reid

In Attendance: Andrew Rae, Craig Nicholson, Byron Lynds, Debbie Smith and Lyanne Horsefield

Apologies: Kath Beare

Declaration of Interests Nil

Conflict of Interests: Nil

Oscar led the Karakia to open the meeting.

Presentation – Debbie Smith, HOD Visual Arts

Debbie stated:

- The Department has a stable staff with good facilities and resources thanks to the support of the BOT, BOP, SLT and PSA.
- At Level 3, HIBS results were all around or above the national average with no students failing Painting standards.
- Our Design results were disappointing, with 42% failing to pass the external (compared to 7% in 2021). Possible reasons being a change in Teacher, Covid and different external markers. Going forward Niki Fisher is undertaking professional development and there will be a change to the Programme.
- There were no Level 3 Photography students last year.
- Level 2 results are always strong with the exception of one Photography internal.
- Endorsements are slowly dropping, although we still have a 100% pass rate.
- Level 1 is a pretty strong cohort with all students achieving well (93% at Merit or Excellence).
- The biggest challenge for the Department is Senior students struggling with subject commitments as well as commitments out of school (eg. Work).
- There seems to be a lack of Senior students choosing Visual Arts as they don't see it as a career path.
- She is awaiting more information about the new curriculum for Visual Arts.
- She still doesn't know what exemplars for internals and externals look like.
- Workshops on Tuesday and Wednesday after school have begun for Seniors as well as the availability for them to come to school in the first week of the Term 1 holidays to catch up.
- The Department is trying to promote Visual Arts by ex-students coming in that are currently at Massey University.
- The Annual Art Exhibition still continues, promoting previous year's Art folios. The PSA are always fantastic supporting this event. This year it ran for two days/one night rather than one night to give Teachers and students the opportunity to have a look throughout the day.

- Last year several HIBS Year 12 Art students assisted in painting a Kiwirail mural at the Trentham Crossing.
- We have an Artist in Residence Programme starting. The PSA have agreed to fund \$2,500 this year and \$5,000 next year. Ben Dellabarca is our inaugural artist.

The Board asked if the time Seniors are required to put in for their Visual Art Courses is realistic? Debbie said it is realistic but good time management is required and the boys need to keep up with their homework.

Ang thanked Debbie for her presentation and for the work her Department contributes.

Anita Guthrie joined the meeting at 5.20pm

Reid Hebden joined the meeting at 5.22pm.

Debbie left the meeting at 5.23pm.

Work planner

N/A

Correspondence

Nil.

Approval of the 12 June 2023 Minutes

Taken as read.

Suzie confirmed the Minutes were true and correct and Tom seconded.

Principal's Report

Taken as read.

Tom made special mention of the IS Team that travelled to Vanuatu in the recent holidays. He said they did such a great job and the staff and students were a credit to HIBS.

The Board asked about Artificial Intelligence and whether HIBS is taking further action in terms of the ongoing impact. Tom said he feels AI is significant and will change things, but we are led by the MOE and NZQA in regards to student assessments and we are awaiting information from them.

The Board asked if we have already felt changes with regards to AI? Trevor said we used to use Turnitin to check the validity of student work, but the current AI checkers are not as reliable, giving only a 30% chance of picking up if a student has used AI. It is therefore going to be a lot more difficult proving the findings going forward. Trevor himself says he has been administering more classroom assessments than at home assessments.

Viv believes NZQA will publish more information on their website in the upcoming weeks. The difficulty with AI is that it is moving ahead so quickly it is hard to keep up.

Action - The topic of AI is to be included in the Agenda for the September Meeting.

The Board asked about moderation and the fact our moderation results came back at 77%. Is that a good result and how does it compare to other schools? Tom said we are required to submit moderation to NZQA so we are adhering to these rules. Viv said we usually sit at around 82%. She said 77% is a bit low but she is not concerned. We usually have 32-35 standards to moderate. This year the sample was much smaller. Last year 44% of all credits students gained were from external assessment which shows our Teachers are teaching at the standard.

Tom said he would like to thank the Board for funding himself and 12 staff to attend the IBSC Conference. He appreciates it is a significant investment from the Board, but confirmed it was very worthwhile and has affirmed that HIBS is on the right track and the challenges we are facing are the same as other schools.

Staff Rep on Board – Trevor Lawrence

Trevor stated:

- He wanted to pass on his thanks to the BOT for being able to attend the IBSC Conference which he said was outstanding.
- The interest in Chess at HIBS is increasing. The Intermediate A Team has earned a place at the Nationals at the end of this Term.
- The Teacher offer from the Arbitrator was voted on today. Hopefully this will go through and everything is settled.
- House Singing is on next Friday and the students are really keen.
- Sports, the Senior Ball and Year 9 Camp prep are all underway.
- Covid cases at School are increasing.
- David Graham has asked for approval from the BOT for him to go ahead and seek interest for students keen to take part in an overseas World Challenge Trip. David has already canvassed interest from staff. It will go ahead either the end of Term 1, 2024 or the Term 4 Holidays in 2024 (depending on who signs up and where they want to go). The main issue is it conflicts with International Service fundraising.

The Board approved for David to seek interest from students. Once he has numbers he will need to come back to the Board with details of where they are going and how many. The BOT will then consider. In the meantime the Board have asked for further information to be provided regarding World Challenge Trips.

Action - Tom to circulate World Challenge information to the Board.

- Trevor requested approval from the BOT for the overnight trips listed in the Principal's Report.

The Board agreed to accept. Suzie moves and Tom seconds.

Anita left the meeting at 5.50pm.

Student Representative – Oscar Reid

Oscar stated:

- The International Service Trip was awesome – Teachers and planning was great.
- Students are working towards upcoming exams.
- There has been a huge increase in support for HIBS Sports which is great.

Board of Proprietors

Craig stated:

- The BOP have met twice since the last BOT meeting.
- There was an update on the Ngā Manu Kōrero Speech Competition which was a great success.
- There was discussion about the seismic standard of the Performing Arts Building. This has been temporarily fixed with a more permanent solution currently being sought. Part of the \$400K MOE money will be used for this.
- We have taken out a final \$4.6M loan to purchase racecourse land.
- The MOE drafted a paragraph on Special Character for the Enrolment Scheme which isn't what we would like so the Special Character Sub-Committee are looking at re-wording this.
- Discussion about a request from a parent for a partial refund of fees when students have been at home due to Teacher Industrial Action. To be discussed further later in this Meeting.

Health & Safety Minutes - 29 June Meeting

Taken as read.

The Board accepts the Health & Safety Committee Minutes.

Finance

Management Accounts 30 June 2023

Byron presented the 30 June 2023 Management Accounts. He stated:

- Everything is looking good for the P&L
- We have more in donations, but this is a timing matter due to invoicing earlier than planned.
- We have received more money from the MOE than expected (equity claims for Science Technician, Librarian and other Support Staff paid out in Operations Grant 1 July and 1 October).

The Board asked if the loss in the Canteen is getting smaller? Byron said there are changes throughout the year due to things such as the Canteen not making as much money in Term 4 when Seniors leave which negatively effects profit.

The Board queried if the School will reconsider introducing a Bring Your Own Device Policy? Tom said there are no plans to introduce this. We have just received more devices, so we are almost at a one device to one student situation.

The Board asked about the changes in income for the Uniform Shop. Byron explained income fluctuates due to the beginning and end of the year when the Shop is busy with uniforms for new students and during the year it is quieter.

The Board accepts the 30 June 2023 Accounts.

General Business

Feedback on the HOD Health & Physical Education Presentation

The Board appreciated Alan Watts' presentation and also his quick response to the questions put forward by the Board.

Alan's response is taken as read.

Alan asked if the BOT would like anything specific targeted in his Health Consultation Survey to the community. The Board asked if they were able to provide a list of questions? Andrew asked if this could come to the BOP also given the Health Curriculum is part of Special Character.

It was agreed that rather than both Boards having input in providing specific questions, if they had a specific broad topic that they would like included that wasn't already, this would be considered.

Action – any suggestions/ideas to be provided to Ang by Thursday. Any BOP suggestions/ideas to Andrew.

Policy Sub Committee

Tom stated:

- He included a spreadsheet in the Board Papers outlining working documents that SchoolDocs produce for us based on our comments and our amendments.
- Most of the changes made by the Policy Sub-Committee are not significant.
- He is seeking comments/suggestions from the Board for any further changes.

The Board agrees to accept the Policy Sub-Committee changes.

Ang moves and Tom seconds.

Request for refund

A parent has contacted the School seeking reimbursement for the time their son was at home during the Teachers' Industrial Action.

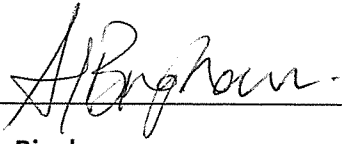
The BOP considered this request at their recent meeting and agreed a payment would not be made. The Board discussed the implications of this and agreed to endorse the decision of the BOP.

Viv, Oscar and Trevor left the meeting at 6.28pm.

The Board went into Committee at 6.29pm

Meeting closed at 7.00pm.

Next Meeting is 11 September 2023.



11 September 2023

Ang Bingham
Deputy Chairperson
